1. To qualify for the J-1 Summer program, students must be doing either a full time Degree, Associate Degree, Masters, or Diploma Program at an accredited Tertiary Institution.

2. Students must fall within the age range of 18-30.

3. The program is operated on a quota based system. Once our quota is filled, registration is closed and no further applications can be taken, unless an increase is granted by the Sponsor. Program closure is therefore based on how quickly placements are filled. This can be done without any prior notice issued to students. SWAT PRODUCTIONS LTD cannot therefore be held responsible, should there be an early closure of the program.

4. Based on the quota based system, SWAT PRODUCTIONS LTD is unable to hold spots for any Self Placed student who registers and pay their security deposit, BUT FAILS TO SUBMIT THE REQUIRED SELF PLACED DOCUMENTS. The completed Self Placement Form, Business Licence & Workers Compensation MUST BE SUBMITTED IMMEDIATELY upon payment of the security deposit. Payments without submission of documents will NOT guarantee a secured spot. Spots are secured on a “First come first serve basis,” upon submission of documents after security deposit payment.”

5. There are three separate fees payable to SWAT PRODUCTIONS LTD.
   - Registration Fee (JA$2500) + 16.5% G.C.T = JA$2913 (Tax now charged by the Government)
   - Program Fee (Job Assist) (US$1590)
   - Program Fee (Self Placed) (US$1185)
   - Refundable Fee (JA$5200)

6. The Registration Fee is non-refundable and non-transferrable

7. **Your program fee covers the following:**
   - Passport Pictures, Sevis fee of US$35, medical insurance, DS2019 Form (Work Permit) and a Job Placement, 24 hour access to SWAT PRODUCTIONS LTD numbers (445-2700, 581-0933, 537-3021) while overseas, from May 5th – September 7th.

8. **The program fee does not include:**
   - Embassy Fees, International Airfare & Air Transfer Fees, Housing Fees & Deposits, Meals or Spending money, Transportation Fees to and from work.
### PROGRAM FEE BREAKDOWN

<table>
<thead>
<tr>
<th>Fees</th>
<th>JA</th>
<th>SP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sponsor Fee for Job Placement</td>
<td>875-1050</td>
<td>450-650</td>
</tr>
<tr>
<td>SWAT Productions LTD Processing Fee</td>
<td>325-450</td>
<td>270-470</td>
</tr>
<tr>
<td>SWAT Productions LTD Portal Administration Fee</td>
<td>170</td>
<td>170</td>
</tr>
<tr>
<td>SEVIS Fee</td>
<td>35</td>
<td>35</td>
</tr>
<tr>
<td>Job Fair /Skype Interview Fee</td>
<td>60</td>
<td>60</td>
</tr>
<tr>
<td><strong>Program Fee Total</strong></td>
<td><strong>1590</strong></td>
<td><strong>1185</strong></td>
</tr>
</tbody>
</table>

9. The refundable fee is required upon placement and must be paid to account # 2094345274. **Only the refundable fee should be paid to this account #.** This fee will be reimbursed to the applicant upon successful completion of the program, once the applicant returns to the Swat office and completes their check in.

10. Conditions for reimbursement of refundable fee are as follows:
    a) Applicant must enter embassy appointment date 21 days prior to start date in their sponsor account ie, CCI, SPIRIT or CHI account) and SWAT PRODUCTIONS LTD Portal
    b) Applicant must enter flight details 14 days prior to start date in your their account ie, CCI, SPIRIT or CHI account) and SWAT PRODUCTIONS LTD Portal
    c) Applicant must validate SEVIS within 3 days of arriving in the U.S.
    d) Applicant must complete mandatory monthly check-in, both with SWAT PRODUCTIONS LTD and the overseas Sponsor
    e) Applicant must complete Arrival Check-In with SWAT PRODUCTIONS LTD office within 5 business days of your return to Jamaica

11. SWAT PRODUCTIONS LTD does not accept cash payments in office except for registration fees and printing/photo service. All program fee payments must be paid at any JN location (A/C# 2094345275). Account name is SWAT PRODUCTIONS LTD.

12. Students MUST upload a copy of their receipt to their SWAT PRODUCTIONS LTD portal, using their login information, IMMEDIATELY after depositing their program fee payment.

13. Students must travel with no less than US$1000 pocket money that will cover the following:

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Deposit</td>
<td>0-300</td>
</tr>
<tr>
<td>2 Weeks Rent</td>
<td>0-250</td>
</tr>
<tr>
<td>Transportation</td>
<td>0-100</td>
</tr>
<tr>
<td>Food</td>
<td>200</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>150</td>
</tr>
</tbody>
</table>

Students Work & Travel; UWI Mona, Kingston 7; (876) 970-1511 / (876) 445-2700
Website: [www.studentsworkntravel.com](http://www.studentsworkntravel.com) / Email: Swat Productions Ltdinfo@studentsworkntravel.com
14. Failure to pay the full program fee by the scheduled deadline date of December 14, 2018 will result in your space being re-assigned. Full payment is necessary for us to commence processing of your work permit (DS2019).

15. Absolutely no extensions will be granted to persons owing more than US$50. However, a one week extension will be granted for payment to persons owing less than US$50 after December 14, 2018.

16. If your passport expires before March 2020, it must be renewed before submitting your documents.

17. Job Fairs and Skype interviews will be held, prior to which you will receive job details. Our team will also provide you with an honest assessment of the job you select to help your decision, as changing jobs will attract a US$50 penalty fee, while changing Sponsor will attract a US$100 penalty fee.

18. Job access will not be granted without the payment of the registration fee (US$25), security deposit (US$500) and the uploading of ALL required documents.
The following (original) documents must be uploaded to the SWAT PRODUCTIONS LTD Portal using your individual User Login:

- All Passports including expired ones once you have a visa stamped in them
- Resume
- School Status Letter (Stamped by School)
- School ID
- Transcript/Progress Report
  (Transcript must reflect your GPA score for Sept Semester) Submission due Jan 31st, 2019. Applicants with cumulative GPA below 2.0 will be cancelled from the SWAT PRODUCTIONS LTD program, as applicants with a GPA score below 2 are usually denied the J-1 visa.

The following (original) documents must be Emailed or submitted in office:

- Self Placed Form (For Self Placed Applicants only)
- Business License (For Self Placed Applicants only)
- Workers Compensation (For Self Placed Applicants only)

19. Please note that an updated status letter is required to be uploaded each semester if your tuition is being paid per semester. Therefore, if your status letter is uploaded in the 1st semester and you are not fully registered for the entire year, then you will have to resubmit a new status letter by January 31, 2019.

20. Documents are required to be uploaded no later than four (4) weeks upon receiving your security deposit payment. Failure to upload all documents including your status letter within this timeframe, will result in a US$20 late fee charged on your account.

21. Seminars, webinars and Job Fairs are MANDATORY. SWAT PRODUCTIONS LTD will not be able to update applicants on information relayed at a seminar that was missed. We therefore ask that you arrange for a friend or close family member to attend the seminar/webinar, if you know you’ll be absent.

22. After your placement and documents have been vetted and accepted by the sponsor and the full program fee is received, your work permit will be requested in the next batch. It takes approximately 4 to 6 weeks to process the work permit (i.e. a DS-2019 form) which upon its arrival you will be contacted by email.
23. Upon receipt of your work permit you must **pay the visa fee of JA $21,120.00** (*This fee is subject to change at any time by the US Embassy*). Students may choose to book their embassy appointments and complete the embassy application through the SWAT PRODUCTIONS LTD office for a discounted fee of JA$3000 plus the visa fee of JA$21,120. Or they may have the appointment and the application completed on their own. If you choose to book the embassy appointment on your own, payment for the embassy fee is made payable at any NCB Bank or online on the Embassy website via a personal credit card.

24. Students are responsible for booking, monitoring and changing their embassy appointments. Even if SWAT PRODUCTIONS LTD is paid to book an embassy appointment, it is the student’s responsibility to monitor the system if they wish to get an earlier embassy date, or wish to change or cancel the appointment due to unforeseen emergencies. Embassy Application Instructions will be discussed at our annual embassy seminar. All embassy dates should be entered in your individual SWAT PRODUCTIONS LTD Account on the SWAT PRODUCTIONS LTD PORTAL for our records.
### PROGRAM SCHEDULE

**STUDENTS’ WORK AND TRAVEL**

Students’ Union, UWI Mona Campus, Kingston 7  
Tel: (876) 970-1511 Cell: 445-2700: 581-0933  
Email: swatinfo@studentsworkntravel.com

**Website:** [www.studentsworkntravel.com](http://www.studentsworkntravel.com)  
**Email:** swatinfo@studentsworkntravel.com

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<table>
<thead>
<tr>
<th>TIME LINE</th>
<th>SCHEDULED EVENTS</th>
</tr>
</thead>
</table>
| JULY 1 – AUGUST 1 | **Early Bird Emancipation Promotion For Returnees**  
Pay Registration Fee of JA$2913 or US$25 Plus Security Deposit of US$500  
and get US$100 discount off program fee  
(Registration Fee is now taxed by the Government)  
**Early Bird Promo For Everyone**  
Pay registration fee of JA$2913 or US$25 and Deposit US$500 and save  
US$50 off the total program fee  
**Early Bird Promo For Everyone**  
Pay registration fee of JA$2913 or US$25 and Deposit US$500 and save  
US$25 off the total program fee |
| AUGUST 2 – AUGUST 21 |  
**DECEMBER 14**  
**REGISTRATION DEADLINE DATE**  
**JANUARY 19 – 20**  
**JANUARY 31**  
**FEBRUARY 2-3**  
**FEBRUARY 16**  
**MARCH 3**  
**MARCH – MAY**  
**MAY – JUNE**  
**SPIRIT Job Fair**  
**Deadline for submission of Transcript. Submission of 2nd Semester Status Letter if required**  
**CHI Job Fair**  
**CCI Job Fair**  
**Embassy Seminar**  
**Submit Visa Application & Attend Embassy Interview**  
**Departure For Overseas Program** |

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****** DATES ARE SUBJECT TO CHANGE WITHOUT NOTICE******
25. **All refunds are processed at the end of the season.** Refunds will be disbursed commencing August 15th, 2019. Cancellation requests will only be processed upon submission of a completed refund form emailed to SWATrefund@gmail.com. Based solely on SWAT PRODUCTIONS LTD’S discretion, some refunds may be processed before August 15th. In such cases, refunds are processed within 7-10 business days upon receipt of the completed refund form.

26. All refund payments will be processed via transfers from our JN Account to a bank account of your choice. Please note however that all refunds paid to a local Jamaican Account will be paid in Jamaican currency, based on the day’s exchange rate. If the refund is needed in USD, you MUST provide us with a JN US A/C number. Refunds to any other local bank account will only be processed in the JMD currency.

27. Should an applicant choose to have their refunds processed by cheque payment or wire transfer, the corresponding charges to prepare the cheque or to send the wire, will be deducted from the refund amount.

### CANCELLATION FEES

<table>
<thead>
<tr>
<th>IN THE EVENT OF CANCELLATION</th>
<th>FEES DEDUCTED (US)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SWAT PRODUCTIONS LTD CANCELLATION FOR GPA RESULTS BELOW 2.0</td>
<td>0</td>
</tr>
<tr>
<td>NOT PRE-PLACED IN A JOB &amp; DID NO PRIOR INTERVIEWS</td>
<td>0</td>
</tr>
<tr>
<td>AN ACCOUNT WAS CREATED WITH ONE OF OUR SPONSORS (CCI, CHI, SPIRIT)</td>
<td>50</td>
</tr>
<tr>
<td>WAS PRE-PLACED/SHORTLISTED FOR A JOB</td>
<td>100</td>
</tr>
<tr>
<td>INTERVIEWED BY SPONSOR AND/OR EMPLOYER AND AWAITING PLACEMENT</td>
<td>100</td>
</tr>
<tr>
<td>WAS PLACED IN A JOB</td>
<td>250</td>
</tr>
<tr>
<td>FOR (SP) STUDENTS – JOB WAS VETTED &amp; DENIED BY SPONSOR</td>
<td>250</td>
</tr>
<tr>
<td>STUDENT CANCELS AFTER WORK PERMIT IS REQUESTED</td>
<td>400</td>
</tr>
<tr>
<td>VISA DENIAL</td>
<td>400</td>
</tr>
</tbody>
</table>

*** Cancellations are subject to sections 25-27 of the refund policy

*** Pre-Placed or Shortlisted entails a student who has made job selections and was sent an email from the office confirming they have been shortlisted for one of the jobs selected.

I’ve read and understand the above outlined program fees and cancellation fees that will be applied.
28. You must immediately report your visa status to the office after your embassy interview. If the visa was not granted, the DS-2019 form must be returned to the SWAT PRODUCTIONS LTD office. You will not be entitled to a refund if you fail to return your DS-2019 Form within 48 hours of the denial.

29. Refunds due to visa denials are issued at the end of the season, commencing August 15th.

30. All applicants are responsible to book their own tickets and make their own flight arrangements. A copy of your flight itinerary must be emailed to SWAT PRODUCTIONS LTD, your employer and the sponsor before travelling.

31. Due to possible program changes, students must purchase changeable tickets, so they can change their travel date and location just in case their job gets cancelled after they’ve purchased a ticket. Each airline’s requirement may vary, so it’s the student’s responsibility at the time of purchase to enquire the best option for this. SWAT PRODUCTIONS LTD will not be held accountable for covering the cost of any ticket change if there are program changes.

32. Students have the option to have SWAT PRODUCTIONS LTD book their flight at a discounted fee of J$1500. With SWAT PRODUCTIONS LTD we’ll use multiple search engines to find the most affordable ticket for your travel. Bookings will be made from an in-office credit card, with the equivalent charges paid in office.

33. All applicants should ensure they complete the SWAT PRODUCTIONS LTD Customer Service Survey that will be posted in April to their Portal, for submission within the stipulated timeline given.

34. All Monthly Check-In Reports must also be completed during your stay overseas. Check In Surveys will be emailed once per month for completion, commencing May 31 – August 31. Please refer to clause 10(d).

35. Upon returning to Jamaica each student MUST report to the office IN PERSON within five business days with their passport, to confirm their return. Please refer to clause 10(e).

36. To assist in the marketing of the program, we kindly ask students to email pictures, upload videos and send us written testimonials of the program, for our archives during and after the summer period.
PARTICIPANT’S COMMITMENT

37. I hereby agree to the program policies outlined by SWAT PRODUCTIONS LTD.

38. I hereby agree to upload all documents on time and to adhere to all registration and program fee payment deadlines.

39. I hereby agree that upon payment of the registration fee, I am contractually bounded by the terms and conditions of the Program Agreement.

40. I hereby agree to the terms and conditions outlined in clause 10 regarding the reimbursement of the refundable fee of JA$5200.

41. I agree that as this is a Cultural Exchange Program, SWAT PRODUCTIONS LTD DOES NOT endorse nor encourage students taking out loans to facilitate payment for the program, as there are no guarantees how much a student will save from the program to facilitate any loan, tuition payments or other expenses.

42. I agree that SWAT PRODUCTIONS LTD has a zero tolerance policy for loud, rude, inappropriate behavior, both at our office, seminars, and overseas on the job. Such actions will result in participants being immediately cancelled. We are always open to hear your concerns, but this will only be done in a respectful and professional manner.

43. I agree that all security deposit payments made to the bank (or by wire transfer) must be done in my name (student’s name). Failure to accurately have the student’s name placed on the receipt will result in the student’s account not being updated and your space not being secured.

44. I agree that all payments made to the bank (or by wire transfer) must be entered immediately on the SWAT PRODUCTIONS LTD portal and the receipt uploaded.

45. I agree that no security deposit payment must be made for the program without first registering online and paying the requisite registration fee of JA$2500 in office or at the bank. If a payment is made without following the requisite protocol, no spot will be assigned and you would not benefit from the proceeds of any promotion, if the security deposit was paid during a promotion period.

46. I agree that SWAT PRODUCTIONS LTD will only divulge information regarding an applicant’s program status only to the applicant and not to any third party who may call or visit the office, as this is a direct violation of Agent/Client privilege.
47. I understand that all webinar sessions and seminars are mandatory. I also understand and agree to watch all video presentations that have been uploaded to the Swat Productions Ltd Portal, On Several Topics Regarding the program and embassy application process.

48. I agree that if there are any job-related issues, it is my responsibility to notify SWAT PRODUCTIONS LTD and my Sponsor of the issue and to allow them a minimum 48 hours to have the issue addressed, depending on the severity. During this time, I will not walk off the job or take any actions that may place my position with that company at risk.

49. I agree that SWAT PRODUCTIONS LTD is only responsible for placing me in one (1) Job. If I therefore get fired or quit the job I signed up for, it will be my responsibility to give notice up to (7) seven days before I quit. I am also responsible to relocate and find a new job and make housing arrangements on my own. I acknowledge it is my responsibility to notify both SWAT PRODUCTIONS LTD and my Sponsor of any relocation that may result from me being fired or quitting my job. I also understand that quitting a job or getting fired can result in my visa being cancelled.

50. I agree that PRIOR to applying for a second job, I MUST email the sponsor a completed and signed Self Placed form from the new employer and await approval BEFORE I can start working.

51. If I’m approved to change a job or housing, I will immediately update my new housing and/or employer address in SEVIS. Failure to do so in a timely manner will result in the cancellation of my visa.

52. I agree that failure to register myself in SEVIS after arriving in the States will result in my status reflected as a “NO SHOW” which will automatically result in the cancellation of my J-1 Visa. I am aware that this can affect any future travelling plans I have for the US.

53. I agree that it is my duty to keep abreast of all information posted on the website and emailed to me throughout the duration of the program. I will not hold SWAT PRODUCTIONS LTD accountable for moments when I do not have internet access and I’m fully aware that SWAT PRODUCTIONS LTD’s main means of communicating with their client base is via email.

54. In the unfortunate event of my phone being loss/stolen, or if I’ve changed my email address, it is my responsibility to immediately contact SWAT PRODUCTIONS LTD to provide my new contact information for their database.

55. I agree that my first job takes priority and I can only have a second job that is accommodating to the first. Changing jobs without SWAT PRODUCTIONS LTD’s permission and my sponsor’s approval will result in immediate cancellation of my visa.
56. I agree I may be required to do a criminal background check for the job I’m placed in. This will be at an extra cost I will have to cover and I will comply if the need arises.

57. I agree that the job placement process may entail several interviews with sponsors. As such, I will allow sufficient time for a placement to be found and will exercise flexibility and patience. SWAT PRODUCTIONS LTD’s commitment is to have all applicants placed in a job by March 31st.

58. I agree that if I join the program after March 31st to fill a position, I will allow the agency up to 4 weeks to finalize placement.

59. I agree that the term “average hours” means I may work more or less than the hours stipulated on the Job Placement Agreement. I therefore understand that hours may vary per week.

60. I understand that I will only be paid for “hours worked” and NOT “Hours scheduled,” as schedules can be altered based on the employer’s needs.

61. I agree that where work hours are concerned, generally the summer season doesn’t get busy until mid-June. I therefore understand and expect that I will get less hours at the start of the program and won’t hold SWAT PRODUCTIONS LTD or the employer liable for this.

62. I agree that SWAT PRODUCTIONS LTD does not guarantee jobs in any specific area. Applicants should therefore be willing to choose from what SWAT PRODUCTIONS LTD provides.

63. I agree to arrive in the US, prepared with sufficient funds ($US 1000 minimum) to cover all expenses prior to earning an hourly stipend.

64. I agree that I am responsible for costs related to daily living expenses, including, rent, utilities, furnishings, groceries, etc.

65. I agree that SWAT PRODUCTIONS LTD is not obligated or responsible to source jobs closely located to where my relatives live.

66. I agree it is my responsibility to source my own second job while overseas and this additional job will not conflict with the hours or scheduling of my first job. Therefore, I can at no point make any demands of my first employer to amend their schedule to in any way accommodate my second job.

67. I agree that if I have to leave my first job (Swat Placement) due to issues beyond my control, and I decide not to use the Sponsor to find me a replacement job, but prefer to go through a friend or relative to get another job, that third party will only be given 24 hours to source placement and submit the required Self Placement Paper Work to the Sponsor for processing.
68. I understand that I am on a J1-visa and I will return to my home country at the end of the program.

69. I agree that unless payments have been made to SWAT PRODUCTIONS LTD for job placement, I am solely responsible to arrange my own job and accommodations and will be expected to complete a job offer letter template provided by SWAT PRODUCTIONS LTD. *This specifically relate to Self-placed Applicants.*

70. I agree that SWAT PRODUCTIONS LTD will only accept signed Self-Placed Agreement Forms submitted directly in office and not faxed to us. The Self Placed Form must be submitted with other required documents such as the Passport, Student ID, Employer’s Business License, Workers Compensation and the student’s Status Letter. *This specifically relate to Self-placed Applicants.*

71. I understand that the processing of work permits can take up to 2 months and will therefore allow the sponsor sufficient time for my document to be processed.

72. I agree to report to my pre-assigned job and fulfill my work commitment to the employer. I also understand that if I do not follow this rule, I will place my program sponsorship and visa at risk of being cancelled.

73. I understand and agree that if I am involved in any legal matter that I will be responsible for any necessary legal actions as well as any and all expenses incurred.

74. I am aware that the United States Embassy has total power to grant or deny visas. I therefore will not hold SWAT PRODUCTIONS LTD responsible if I’m denied a J-1 visa.

75. I understand and agree that all documents submitted in office become the property of SWAT PRODUCTIONS LTD and will not be returned to the applicant under any circumstance. Scanned copies of signed documents will however be available on each students’ account.

76. I am aware that SWAT PRODUCTIONS LTD reserves the right to refuse any application not considered to be in the best interest of the company.

77. I understand and agree that I am not eligible for a refund once I have entered the U.S. This includes changing of jobs, termination of employment and/or early departure from the U.S. back to my home country.

78. I understand and agree that the US embassy is solely responsible for issuing all appointment dates and will not hold SWAT PRODUCTIONS LTD responsible for any delays.
79. I understand and agree that weekends are the busiest days of the week in the US, and as such special requests will NOT be made to have specific days off due to my religious commitments.

80. I understand and agree that I’m expected to work through to the end of my contract and will not request from my sponsor or employer an earlier departure date, except under extenuating circumstances. I understand that final approvals are left up to the sole discretion of my employer, agency and sponsor.

81. I understand and agree that I cannot participate in the Work and Travel Program if I become pregnant, or is diagnosed with an illness that may require surgery, or that would otherwise make it difficult for me to successfully complete the program.

82. I understand and agree that SWAT PRODUCTIONS LTD reserves the right to share student information with the participating universities, police, other agencies and the Ministry of Labour, if that student is black listed from our program, due to gross misbehavior that brings disrepute to our country and agency.

83. I understand and agree that I will not under any circumstance, be allowed to bring shame or disrepute to SWAT PRODUCTIONS LTD or any of its overseas partners by posting negative comments on facebook or any other forms of social media, that will result in defamation against the program and partnering agencies involved.

84. I declare that all information and documents declared to SWAT PRODUCTIONS LTD are true and accurate. I understand that SWAT PRODUCTIONS LTD has authority to cancel me from the program and to take all legal actions necessary, if any information or documents submitted are found to be inaccurate or untrue.

85. I understand and agree that photos and videos taken during participation in the program can be used by SWAT PRODUCTIONS LTD for promotional purposes via social media outlets such as facebook, Instagram, our website, newspaper articles, etc. There will be no financial incentives paid to the applicant for use of their photos and/or videos, as these will be used for the sole purpose of endorsing the program.
I hereby understand that SWAT PRODUCTIONS LTD is only responsible for collecting, reviewing and submitting documents and funds required of my sponsor.

I understand that this is a Cultural Exchange program established by the US Dept of State in 198, for the purpose of allowing students from other countries to expose themselves to the culture of the US.

I understand that despite the program having great success stories of financial returns there are occurrences on all programs island wide, where students had difficulties in acquiring a second job which is solely their own responsibility. I understand that the purpose of the employment as stipulated by the Dept of State, is to assist in covering the participant’s expenses while staying oversees and not to be a profit making venture.

I understand that Job selections will be done based on submission of all relevant program documents and security deposit payment. Job access will be granted in batches based on job availability and date of deposit payment. Students will be emailed weekly updates to advise where we are in terms of granting job list access. Students are placed based on the date their security deposit payment is received. I will be given the option to make 3 selections in order of preference. I understand that I might have to submit selections more than once, if the prior jobs selected are already filled. I acknowledge that not everyone will be placed at the annual job fairs held. I will therefore have to wait for the job list to be updated weekly until I have found a suitable job if this happens. I understand that once I have selected a job I cannot cancel the job without paying a US$50.00 or US$100 penalty fee, depending on if I change sponsor.

I understand that there may be last minute changes to my job and or housing. I am aware that SWAT PRODUCTIONS LTD will do their best to work with the sponsor to place me in a job that I am comfortable with, in the event this occurs.

Upon arrival in the US, where the sponsor has arranged job and housing, the sponsor is responsible for assuring that all goes well throughout the summer and must be kept up to date on any breach of contract upon or during arrival. I understand that I must email a report of any such occurrences to the sponsor immediately, and have SWAT PRODUCTIONS LTD copied on this email for follow up.

I acknowledge that I am entering the US with a secured job but I’m aware that during the first two weeks of employment I may receive less than the contracted hours from my employer due to me being trained in the operations of the business. I acknowledge that after these two weeks it is my responsibility to make my sponsor aware of any irregular hours as well as to email SWAT PRODUCTIONS LTD a report of any discrepancies I may have.

I acknowledge that unforeseen program changes are not taken as any deception on the part of my agency SWAT PRODUCTIONS LTD, the employer or the sponsor, but may be due to economical challenges or unforeseen events that may cause my employer’s business projection to not materialize. I will give the sponsor at least seven days from the date a complaint is made, to either correct the issue with the employer or to assist me in allocating a second job.

I understand that if the conditions are not improved within seven days of lodging a complaint, the sponsor might have to move me to a new location which might be another state in which I may be required to pay my expenses to that new location. I understand that SWAT PRODUCTIONS LTD or my sponsor may assist with relocation fee at a maximum of US$150 at its own discretion. I also understand that if SWAT PRODUCTIONS LTD or the sponsor fails to provide new employment or correct the issues that may exist with my current employment, I cannot expect any compensation above US$200.

I understand that this release completely waives and relinquish all claims I may have against SWAT PRODUCTIONS LTD and release them from any liability they may otherwise have towards me, whether known to me or not.